

Yard Sale Vendors

2022 Agreement for Yard Sale Members

Download the [2022 Yard Sale Vendor Signature Page](#) (402KB PDF) or use PayPal (below)

The Yard Sale is a great way to turn your items into quick cash — and have a wonderful time in the process! The live music, bargains and crowds make our Yard Sale the most eagerly anticipated block party on the Upper West Side.

This is the information prospective Yard Sale Vendors need to know about the Block Association's Yard Sale. A *signature page of this Vendor agreement* is at the end of this document and is also attached as a separate document.

Before the Yard Sale

When and where it is

The 2022 Yard Sale will take place Saturday, October 1st from 10:00 a.m. to 5:00 p.m. The Yard Sale is held outdoors on 104th Street between West End Ave. and Riverside Drive.

Space rental size and cost

The fee for a space, which is 10 feet wide by approximately 8 feet deep, is \$65. We sell approximately 60 spaces. We do not sell half-spaces although you're welcome to share your space with someone. (*A single payment should be sent for the space*). You must bring your own tables, racks and chairs. We are not able to supply these items.

To reserve a space (3 choices: Online, Email and US "snail" mail)

There are three ways to reserve a space in the Yard Sale. If you have questions please contact us at: yardsale.104@gmail.com

To reserve a space **Online via PayPal (highly recommended)**, complete the following form. You will get an Email acknowledgement.

Yard Sale Vendor Space Rental
<input type="text" value="W104BA Vendor Space Rental \$61.00 USD"/>
Preferred Location
<input type="text"/>
Preferred Location (Side of Street)

<input type="text"/>
I am a:
<input type="text"/>
Your Email and Phone Number:
<input type="text"/>
Describe items to be sold:
<input type="text"/>

Add to Cart

To reserve a space and **receive** your confirmation **via Email**:
 You must send a signed **signature page of this vendor agreement via US Postal Mail** to the address below along with your check. Your registration receipt will be sent to you via Email.

To reserve and **receive** your confirmation **via US Postal Mail**:
 Sign 2 copies of the *signature page of this agreement*. You must send both copies along with your check and a Stamped Envelope addressed back to you, to the address below. If there is no Stamped Self Addressed Envelope included, we cannot confirm your space.

We will be accepting reservations up to **September 26th**.

If you are **NOT** using PayPal:

SEND TO BLOCK ASSOCIATION	Include Payment –	– You must include a check or money order made payable to the West 104th St. Block Association.
	Forms to Send –	– For Email Confirmation: Send only 1 signed copy of the signature page of this Vendor agreement. - For US Postal Mail Confirmation: Must send two signed copies of the signature page of this Vendor agreement.
YOU WILL RECEIVE	Your Confirmation	– Email Confirmation: An email will be sent to you as your confirmation. -Postal Mail Confirmation: Must include a stamped

		self-addressed envelope (SASE). Confirmation will be mailed back to you.
--	--	--

Once your application form is received and your check or PayPal payment clears, you will receive confirmation by e-mail or by (U.S. Post by request) that your space is reserved.

Each Vendor will be assigned a specific space the night before the event. If you have given us your e-mail, we will e-mail your space assignment to you by 10 PM the night before the Yard Sale. **No sooner.** Please **do not phone** to ask for a space assignment number. If you have not given us your email, you can get your assigned space from any of the "Yard Sale coordinators" on the block when you arrive at the Yard Sale.

Vendor coordinator

Gary Waskow
Block Association Yard Sale
320 Riverside Dr., #8G
New York, NY 10025

If you are going to be late, you must call the cell phone number that will be available on our answering machine **(212) 932-9082** the morning of the event. If you have not yet arrived by 10:00 a.m. and have not called that cell number, we will consider you a no-show and can re-sell your space.

What you may and may not sell

Vendors may sell just about anything, **but NOT food and drinks. Books may not constitute more than 50 percent** of your selling stock. In the past we have found that used items sell best; new items tend not to sell well.

Who benefits from the Yard Sale?

The West 104th Street Block Association raises money for its activities and programs by fees from spaces and from sales of books, T-shirts, and silent auction items. Funds raised are used to pay for a block security patrol and for beautification. You keep all the proceeds from the sale of your own items.

Refunds

If you need to cancel before September 16th, we can refund your payment or you may donate the fee to the Block Association. If you cancel after September 12, we can only refund your payment if we are able to re-sell your space.

Refunds are not possible if you cancel after September 20th and there is no refund if you do not show up on the day of the Yard Sale.

If there is a **possibility of a cancellation due to bad weather** – do this check at 10:00 PM:

On Friday night before the sale, at **10 PM**, if you have not already received an email you can call our answering machine for notice to stand-by until **7 AM** the next morning when a final decision will be made.

At **7 AM** the next day, emails will be sent and the phone message updated to confirm if the sale is going ahead or is cancelled. You can get an update by one of the following:

–	If you have given us your e-mail address	We will send you an e-mail message
–	If you have no e-mail or Internet access	Call 212 932-9082 to hear a pre-recorded message

If the Yard Sale is canceled, fees will be refunded.

Day of the Yard Sale

When to set up

You should arrive and start setting up at 8:00 AM. on the day of the event. If you haven't arrived by 10:00 and haven't called the Vendor Coordinator's cell phone to let us know you will be late, we will consider you a no-show and may re-sell your space. The coordinator's cell phone number will be available on our answering machine (212) 932-9082 on the morning of the event. Once most Vendors have set up you may not be able to drive your car to your space so arrive early.

Getting your assigned space

Vendor spaces are numbered along the curb. If you provided us with your e-mail address, we will e-mail your space assignment number the night before and you can locate it yourself. If you can't find your space, ask one of the Vendor Coordinators (they will be wearing navy blue tee shirts) who will direct you to your assigned space. Please do not phone asking for your space assignment number.

About parked cars on the block

The block association makes every effort (including asking the police to tow violators) to remove parked cars from the block. We cannot guarantee, however, that your space will be car-free. We are sorry but we cannot reassign you to a car-free space. If your space has a car in it, you can set up alongside it closer to the middle of the street but please be aware that the driver may show up and need to move off the block. We ask for your patience and understanding.

Emergency matters

New York City fire department regulations require that we leave five feet free on either side of our two fire hydrants. The police department also requires that we leave enough room down the middle of the street for emergency vehicles (fire, police, and ambulance) to pass. Please cooperate by not spilling over into a fire hydrant space or too far into the middle of the street. Your space measures 10 feet wide by approximately 8 feet from the curb to the center of the road.

After the Yard Sale

The Yard Sale is over at 5:00 p.m. We hope you will have had a profitable and fun day!

Cleaning up

You are responsible for cleaning up your space at the end of the day. **The block association can provide you with two large garbage bags if needed. Just ask one of the coordinators. You must place all trash and leftover items into bags, seal them and bring them to the west end of 104th St. down at Riverside Drive.** If you do not bring your bagged leftover items to the corner, and your space has not been cleaned, you will not be permitted to participate in next year's Yard Sale.

Signature section

I have read this document containing information for Vendors interested in participating in the West 104th St. Block Association's Yard Sale.

Download the [2022 Yard Sale Vendor Agreement](#) (743KB DOC)

I agree to its conditions by signing the Signature Page below

Download the [Signature Page only](#) (402KB PDF)

and mailing two copies of this signature page along with my payment and either a SASE or my e-mail address to the Vendor Coordinator.

(If you only need confirmation via email, send your payment and only one copy of the signature page and no SASE).

Signature Section

I have read the preceding Vendor Agreement containing information for Yard Sale Vendors and am interested in participating in the West 104th St. Block Association's Yard Sale. I agree to its conditions by signing below and *mailing or delivering this signature page along with my payment to the Vendor coordinator. A confirmation will be sent via email.*

Signature															Date														
First Name															Cell Phone														
Last Name															Evening Phone														
Number, Street and apartment															Day Phone														
Address 2															Location Preference (Top: near WEA, bottom: near RSD, middle, other)														
City			State			Zip									Type of items to be sold (Ex. toys, jewelry, crafts, household, other?)														
Email Address																													
Mail to: Gary Waskow 320 Riverside Drive, Suite 8G New York, NY 10025																													

BLOCK ASSOCIATION USE ONLY:

Date Received ____ ____ 2022

Confirmation Sent on ____ ____ 2022